

# **CTC FIFE & KINROSS COMMITTEE MEETING**

**3<sup>rd</sup> December, 2014 at George McDermid's home, Dysart.**

**PRESENT:** Kaye Lynch (K.L.), Nan Shepherd (N.S.), George Shepherd (G.S.), George McDermid (G.McD.)  
George Berwick (G.B.), Dougie Latto (D.L.), George White (G.W.), Maureen Latto (M.L.)  
Linda Body (L.B.), Ian Nicol (I.N.).

**APOLOGIES:** Jimmy Paton (J.P.)

**The meeting started at 19:36 where Kaye Lynch (temporary chair) welcomed the new Committee members.**

## **CO-OPTION of COMMITTEE MEMBERS:**

Jimmy Paton had informed the Secretary that he would be prepared to serve on the 2014/15 Committee. Jimmy was duly co-opted onto the Committee having been proposed by K.L. and seconded by G.W. with no objections.

## **ELECTION of COMMITTEE CHAIR:**

George McDermid was elected as Committee Chair, proposed by D.L. and seconded by M.L. As there was no objection and no other proposals for Chair, G.McD chaired the remainder of the Committee meeting.

## **APPOINT OBLIGATORY ROLES:**

**Registration Officer** (previously Membership Secretary), George White agreed to continue in this role.

**Welfare Officer**, George White agreed to continue in this role.

**Promotions Officer.** It was decided not to appoint a Promotions Officer as the Committee already promotes the CTC via the Website, Social Media, the Newsletter and also at various events and meetings such as Kirkcaldy's Festivo. The Committee will continue to promote the CTC in this way.

## **APPOINT OTHER POSTHOLDERS:**

**Newsletter Editor**, Dougie Latto.

**Webmaster**, George McDermid.

**Runs Secretary.** The possibility of a Runs Sub Committee being formed was discussed and agreed upon by the Committee therefore no Runs Secretary was appointed.

**Runs Committee (new)** will consist of Ian Nicol, Linda Body, George McDermid and Nan Shepherd who will meet soon to compile the 2015 Runs List.

**Social Secretary.** George Shepherd. It was agreed that George could co-opt help to run other new events such as a Beetle Drive, Bicycle Cinema, Quiz Nights, Cheese and Wine Evening etc.

**Right to Ride Officer(s)**, George Berwick (off road). Ian Nicol agreed to read up on the role of a Right to Ride Officer with a view to taking on the role of Right to Ride Officer (road) to assist G.B. He will meanwhile assist in Right to Ride matters without taking on the role of a Right to Ride Officer .

**Minutes Secretary**, Dougie Latto.

## **APPOINT CTC SCOTLAND REPRESENTATIVE:**

**CTC Scotland**, George McDermid.

## **NON-COMMITTEE MEMBERS:**

**Hut Custodian**, Margaret Berwick.

**QUORUM:** it was agreed that this would remain at 4 Committee members.

**EMERGENCY COMMITTEE:** The Emergency Committee will consist of the Chair (G.McD.), Secretary (K.L.) Treasurer (M.L.) and one other Committee member.

**CONFIRM COLLECTIVE RESPONSIBILITY:** George White explained/confirmed the collective responsibility of the Committee.

## **SCHEDULE COMMITTEE MEETINGS & 2015 AGM:**

It was agreed that there would be 4 Committee meetings held with Thursdays being the preferred day for the majority of the Committee. It wasn't possible to set dates for the whole year due to Committee members' work commitments and other obligations. It was decided that the present practice of setting the meeting date and venue at the end of each Committee meeting would continue. It was also agreed that October would be too early for the 2015 AGM therefore the next AGM will be held early November, 2015.

## **FORMAT of 2014 AGM:**

The format of the 2014 AGM was discussed after receiving a letter from George White regarding the 'Streamlining' of the 2014 AGM where this year the Secretary's report included all of the officers reports rather than each officer presenting their own report, as in previous years.

It was decided that the format of the 2015 AGM would be discussed further at the Committee meeting prior to the 2015 AGM.

G.W. proposed that the Secretary's Annual Report (including reports on all of the posts) should be available on the CTC Fife and Kinross Website two weeks prior to the AGM. The proposal was seconded by G.McD.

## **CONFIRM the DRAFT 2014 AGM MINUTES** (to allow publication on the Website before the next AGM):

It was agreed that the **Draft** minutes of the 2014 AGM, as presented to the Committee, would be published on the Website (with one amendment due to a spelling error).

## **MINUTES of the SEPT. 2014 COMMITTEE MEETING:**

The minutes of the Sept. 2014 Committee were proposed as being accurate by G.McD and seconded by N.S.

## **REPORTS:**

**Secretary:** No correspondence to report on.

**Treasurer:**

<b>Balance-</b>	<b>£1888.23</b> at 3 <sup>rd</sup> Dec. 2014. (£19 Cheque issued 3 <sup>rd</sup> Dec. to Falkland Village Hall)
<b>Cash in -</b>	<b>£20.00</b> Dave's Bike Shed advert.
	<b>£10.00</b> Donation from Tony Rokins for sale of CTC F&K top.
	<b>£19.00</b> Donations for Kingskettle Village Hall.
<b>Cash out -</b>	<b>£18.40</b> AGM photocopying.
	<b>£5.56</b> Refreshments for AGM.
	<b>£10.50</b> Kingskettle Village Hall Hire.
	<b>£1.26</b> Postage of Annual Accounts and FVH.
<b>Petty cash-</b>	<b>£26.36</b> at 3 <sup>rd</sup> December 2014.

**Registration:** Membership remains fairly static with only 3 new members on the list from CTC Head Office although it is possible that they may be lapsed members re-joining.

**CTC Scotland:** The last CTC Scotland meeting was the AGM on 22<sup>nd</sup> November held in Edinburgh. There was an excellent turnout of over 50. The 'Final' Draft Constitution was presented – to be adopted assuming no substantive changes requested. Much reduced member group representation is back in. G.McD. was voted on to the CTC Scotland Committee. Next CTC Scotland meeting tbc.

**Welfare:** Nothing to report.

**Newsletter:** The Autumn edition of Fife Wheels has been published and has received a lot of positive feedback. It is intended to get the newsletter back to 4 issues per annum but this may not be possible due to articles and photos being sent to the Editor in sporadic bursts.

**Runs:** The map references for the locations of the December meets have yet to be added to the runs list. Tony Rokins is this year's best attendee of Wednesday meets. The recent meets have not been recorded but Tony is so far ahead in attendances that nobody can catch him.

**Website:** **Website:** Popularity is stabilising. Visits: Sept. 684, Oct. 790, Nov. 786. The Runs page remains the most popular with the Newsletter catching up in Nov. There is not much other activity although other pages are being accessed occasionally. G.McD. is considering the following –  
A members only page with registration and log in for discussions.... Feedback forms for runs...  
A more generic 'Contact the Committee' form.

**Social Media:** **Facebook:** Number of 'likes' still going up. It now stands at 79 (up from 77). The demographic is similar to before with a 65%/35% male/female split. The largest group continues to be male, aged 55-64, though an encouraging number of younger visitors aged 25-34 with a 5%/8% split in favour of female. The largest group by far remains Dunfermline although Glenrothes, Burntisland and Kirkcaldy collectively outstrips this by 3.

**Twitter:** The number of followers is also rising slowly standing now at 41 (up from 39).  
A bit of activity around the AGM and the Fife Cycle Networking Event raised some interest which attracted the two new followers.

**Right to Ride:** There is an Access meeting on Tues 9<sup>th</sup> Dec.

**Hut:** An attempt to regulate camping on Loch Earn shores new National Park official campsites may appear on Loch Earn side soon. It remains to be seen if this will affect the hut.

**A.O.C.B. Fife Council (F.C) Networking Event** (held at Lochgelly H.S.) This event had several workshops available to those attending. It was announced that F.C. are planning a season long calendar of events called "Summer of Cycling" The actual date and duration of the event has yet to be set. G.Mc D has asked that F.C. promotes CTC F&K events that may be running during the "Summer of Cycling" and that they (F.C.) liaise with him with regards to a shorter led run that will be run (by G.McD) specifically to attract potential new members from cyclists who have progressed from F.C's 'Cycle Start' programme.

**Club Custom Clothing:** D.L. reported on the progress of the club's intention to order CTC F&K custom clothing. The sizing samples sent by Endura have been tried on and members have provisionally placed orders with the club. The samples will be returned to Endura on 4<sup>th</sup> Dec. and an order placed as soon as all payments are received from members wishing to place a firm order. An inquiry was made to CTC Head Office regarding the payment of VAT and whether we were exempt from paying VAT now that the CTC is a registered charity. Unfortunately we still have to pay VAT on our order. The Committee decided that the VAT bill for the Endura order would be paid from club funds to make the clothing more affordable to members. The VAT bill for the whole order will be approximately £300 depending on the final order.

**There being no other competent business the meeting closed at 10:20 p.m.**

**Next Committee meeting:- Thursday 12<sup>th</sup> February, 2015. 7:30 p.m.**  
**Venue:- George McDermid's home, Dysart.**